

# Leicestershire Volleyball Association

## Constitution

1. The name of the Association shall be the Leicestershire Volleyball Association (LVA) and it will be affiliated to Volleyball England.
2. The aims of the Association are:
  - a. To promote the game of Volleyball, at all levels, within Leicester and the Leicestershire area;
  - b. To organise the Leicestershire Volleyball League;
  - c. To organise Competitions;
  - d. To organise Courses for Coaches and Referees;
  - e. To act as the official body for Volleyball within the County; and
  - f. To represent Volleyball in Leicestershire regionally and nationally.
3. The affairs of the Association will be in the hands of the Executive Committee. The following positions on the Executive Committee will be elected at the Annual General Meeting by a simple majority of club representatives.
  - Chairperson
  - General secretary
  - Treasurer
  - Competition secretary
  - Child Welfare Officer
  - Youth development officer

In the event of a vacancy occurring in any of the above posts before the next succeeding Annual General Meeting, the Executive Committee may appoint a suitable person to fill the vacancy. In addition the Executive Committee may co-opt new (non-voting) members and delegate any of its duties as it sees fit.

4. Meetings of the Committee will be held as required, but not less than four times a year, and any Club Representative will be allowed to attend, but only an elected member may vote. In the event of a tied vote the Chairman will have a second casting vote. All agenda items will be advised to Committee members beforehand with at least 7 days notice of time, date and place of the meeting. A quorum necessary for the transaction of business shall be 3 Committee members.
5. Membership of the Association will be open to all clubs upon payment of the appropriate subscription to be determined at the A.G.M.

6. The LVA supports the principle of equal opportunities for all participants, members, representatives and employees whilst working for, or on behalf of the LVA. It opposes all forms of unlawful and unfair discrimination on the grounds of age, colour, race, nationality, religion, ethnic or national origin, gender, marital status, sexuality, unrelated criminal convictions or disability.
7. The LVA sees children and young people as the future of sport. Every young person that takes part in volleyball should do so in an environment where they feel safe and protected from harm. The LVA will follow the Child Protection Policy developed by Volleyball England. This policy will apply to all LVA Officers, employees and volunteers who come into contact with children at any event organised by, or held under the authority of the LVA, or of any body affiliated to, or representing the LVA. As part of the LVA's commitment to the best practice in the care of children, the LVA expects you to comply with the Volleyball England Child Protection Policy and the regulations contained therein. (For the purposes of this Child Protection Policy, a child is any individual under the age of 18).
8. The Administrative and Financial year of the Association shall be the period commencing on the first day of April and ending on the last day of March in the following year.
9. The annual financial reports will be audited by an external Auditor selected by the Committee.
10. The Annual General Meeting shall be held not later than 30<sup>th</sup> July. Not less than 7 days notice of the Annual, or any General Meeting, including a Special Meeting called under Rule 11 shall be given.
11. A special General Meeting of the Association shall be called:-
  - (i) In pursuance of a resolution passed by the Executive Committee or,
  - (ii) At any time within 14 days of the receipt by the General Secretary of a requisition in writing, signed by at least five clubs, stating fully the reasons for such a meeting.
12. Motions are to be decided by a simple majority with each Club having one vote except in the case of changes to the Constitution when a majority of two thirds of the paid up membership is required. The Chairman of the meeting has a second casting vote in the event of a tie. At the Annual General Meeting officers for the year are to be elected and subscriptions for the coming year decided.
13. There shall be paid out of the funds of the Association the travelling and other expenses properly incurred by members when carrying out the duties and attending meetings for the Association.

14. The main funds of the Association are to be held in a Bank or Post Office or Building Society Account. All orders are to be signed by any two of the Chairman, General Secretary and Treasurer.
15. The Annual Report of the Executive Committee and a duly audited Financial Statement shall be submitted to the Annual General Meeting, and if the Executive Committee so decide, to each member of the Association.
16. If at any General Meeting a resolution for the dissolution of the Association shall be passed by a majority of the members present and at a Special General Meeting held not less than six weeks thereafter of which not less than four weeks written notice shall have been given to each member and at which not less than one-half of the members shall be present, that resolution shall be confirmed by a majority of two thirds of the members voting thereon, the Executive Committee shall thereupon or at such future date as shall be specified in such resolution proceed to realise the property of the Association and after the discharge of such liabilities as can be discharged by the assets of the Association should be there an surplus, such surplus shall become the property of Volleyball England. Upon completion of such transfer the Association shall be dissolved.
17. This Constitution was agreed at the special General Meeting of the Leicestershire Volleyball Association held on 11 September 2012. They will remain in force until the 2013 Annual General Meeting of the Leicestershire Volleyball Association unless they are amended by a Special General Meeting held under Rule 11 prior to that AGM.

**Signed:**

**Chairperson: Paul Kaerger**

**(Signature)** \_\_\_\_\_

**11<sup>th</sup> September 2012**

**General Secretary: Brendan Fawcett**

**(Signature)** \_\_\_\_\_

**11<sup>th</sup> September 2012**